



BROCKENHURST PARISH COUNCIL EVENTS WORKING GROUP

PROCESSION ENTRY RULES & REGULATIONS

Please ensure that you read and comply with the following rules and regulations before entering the Brockival Procession.

Entry Requirements

- All entries must be registered with the Brockival Organising Committee in advance of the event.
- The organising committee reserves the right to refuse any entry or amend an entry requirement if deemed necessary.
- All entries should contribute positively to the family-friendly and community-focused nature of Brockival.

Vehicle and Float Requirements

- No entry should exceed **14ft (4.3m) in overall height or 8ft 3in (2.5m)** in overall width without prior approval from the organisers.
- Vehicles must be capable of safely navigating the procession route.
- All drivers must hold the appropriate licence and be competent to operate the vehicle being used.
- Vehicles and floats must travel at walking pace throughout the procession.
- Motorised floats must provide a minimum of **four walking marshals** to accompany the entry.
- All vehicles must be roadworthy and appropriately insured.
- Evidence of vehicle insurance may be requested by the organisers.

Float Construction and Safety

- Floats must be constructed to safely withstand the conditions and movement experienced during the procession.
- Particular attention should be paid to guarding moving parts and eliminating potential hazards.
- Floats carrying passengers must have suitable guard rails, barriers, or other restraints to prevent falls.
- No person should be able to lean excessively over the edge of a float.
- Open flames, fireworks, pyrotechnics, or hazardous materials are not permitted.
- Generators are not permitted.
- Float designs should avoid the need to refuel or change batteries during the procession.

Participants

- All children and young people must be **supervised by a responsible adult** at all times.
- The entering organisation or group is responsible for ensuring appropriate supervision arrangements are in place.
- Participants must follow instructions given by event organisers, marshals, stewards, and emergency services.



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Environmental and Public Safety

- No liquids, powders, foam, paint, or similar substances may be sprayed or distributed from entries.
- No litter may be deposited along the route.
- Sweets, gifts, promotional items, or other objects must not be thrown into the crowd.
- Participants must conduct themselves in a safe and respectful manner at all times.

Health and Safety Responsibilities

- Each entering organisation, business, club, charity, or group remains responsible for the safe operation of its entry.
- Entrants must undertake their own risk assessment.
- Organisers may request copies of risk assessments, insurance documentation, or other safety information.
- Spot checks may be undertaken before or during the event.

Suitability of Entries

- Brockival is a community celebration and is not intended as a platform for political, extremist, discriminatory, or offensive messages.
- Entries considered inappropriate, unsafe, or likely to cause offence may be refused entry or removed from the procession.
- Businesses are encouraged to decorate vehicles, floats, and entries creatively and in keeping with the spirit of the carnival.

Alcohol and Drugs

- Any participant considered to be under the influence of alcohol or drugs may be refused participation or removed from the procession.

Animals

- Animals are welcome to participate in the Brockival Procession, subject to prior approval by the Brockival Organising Committee.
- Owners and handlers remain fully responsible for the welfare, behaviour, and control of their animals at all times.
- Animals must be accustomed to crowds, noise, music, vehicles, and other procession activities.
- Suitable handlers must accompany animals throughout the procession.
- Adequate provision must be made for water, rest, and welfare.
- Any animal displaying signs of distress, aggression, or behaviour that may present a risk to participants or spectators may be withdrawn from the procession at the discretion of the organisers.
- Entrants are responsible for ensuring that any animal waste is cleared and disposed of appropriately.
- The organisers reserve the right to refuse participation by any animal where welfare or public safety concerns exist.



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Photography and Media

- Photographs and video footage may be taken during the event and used for publicity, social media, promotional materials, and future Brockival events.

Weather and Cancellation

- Brockival will proceed in most weather conditions.
- The organisers reserve the right to alter, postpone, or cancel the procession should weather or other circumstances make it unsafe to continue.

Final Authority

The Brockival Organising Committee reserves the right to refuse, amend, withdraw, or remove any entry that does not comply with these regulations or is considered to present a safety concern.

Most importantly, we want everyone to have a fantastic day and enjoy being part of Brockival.

Together, let's bring the carnival back to Brockenhurst!